Connecting JAM Laptop to TV and Pro Presenter Set up

- 1. Turn the Laptop on and Log in Password: ekids
- 2. Connect the HDMI Cable to the Laptop and the TV
- 3. Make sure the TV is on the right HDMI setting
- 4. Click on eicon on the Laptop
- 5. Click on screen mirroring
- 6. Open display preferences
- 7. Make sure its on separate display
- 8. TV should present the Laptop background
- 9. Open Pro Presenter on the Laptop
- 10. Click on the current week playlist
- 11. At the top of the screen click on Screens
- 12. Then configure screens...
- 13. Make sure Audience and Stage is on
- 14. Click into output Display 1 says disconnected. Click on the drop down box.
- 15. Where it says systems click on (Identify) to figure out what display the TV and Laptop is
- 17. The bottom image should appear when you click in the **output** drop down box
- 18. If TV is 'display 1' click on the 'display 1' option for the slides to appear on the TV.
- 19. Then click on current week playlist on the left of the screen
- 20. Press the **play** button to the screen you want and it should appear on the TV

Testing Sound

- 1. Check **TV volume** (keep the main service in mind when adjusting the volume)
- 2. Check the Laptop volume make sure the sound volume is all the way up
- 3. Click on Picon on the Laptop
- 4. Then Sound
- 5. Where it says OUTPUT click on
- 6. Test the sound, it should play out of the TV

Nothing is responding or connecting

- 1. Hover your curser to the top left corner of the screen
- 2. Click on the
- 3. Hit Restart... and restart again
- 4. The screen will go black and it will turn itself back on on its own
- 5. Then **repeat** the process above





Turning it off

- 1. Unplug the HDMI Cable and pack it away into the road case on the door side
- 2. Close all application
- 3. To close Pro Presenter
- 4. Hover your curser to the top of the screen and click Pro Presenter
- 5. Then click on Quit Pro Presenter and click ok
- 6. Hover your curser to the top left corner of the screen
- 7. Click on the
- 8. Hit Shut Down... and click Shut down again
- 9. Place the Laptop into the black sleeve and in the Back to Bundoora Bag

Connecting KK iPad to TV set up

- 1. Turn the iPad on Password: 0000
- 2. Connect the HDMI Cable to the iPad and the TV
- 3. Make sure the TV is on the right HDMI setting
- 4. When the iPad **is connected** to the TV this will appear
- 5. Go into **photos** and the latest video should be the story of the day
- 6. Play video to test sound make sure to unmute the video
- 7. Click on the video and the top bar should appear
- 8. Click this \chi and it should turn into this 📢)

Nothing is responding or connecting

- 1. Press and hold the top button and wait for the shut down screen to show up
- 2. Slide the icon to power off
- 3. Wait 10 seconds...
- 4. **Press and hold** the top button till an apple shows up on the screening meaning its turning back on
- 5. Restart the process above

Turning it off

- 1. Unplug the HDMI Cable and pack it away into the road case on the door side
- 2. Close all application
- 3. Lock the iPad using the top button
- 4. Place the Laptop into the black sleeve and in the Back to Bundoora Bag